

Outreach Group Accomplishments for Current Month

AeroSAPIENT Powerpoint Presentation

Built AeroSapient powerpoint presentation	Kosmatka		
	Requester	Date Received	Deadline
	Mike Lowry	10/2/2001	10/2/01

Amphibious RC Plane Video

Quicktime conversion from videotape	Stagner		
	Requester	Date Received	Deadline
	Greg Pisanich	10/29/2001	11/01/01

Deliver files via CD-ROM and test playback on intended device	Kosmatka		
	Requester	Date Received	Deadline
	Greg Pisanich	10/29/2001	11/01/01

Archive Video CD

Burn CD of videos for archival purposes.	Kosmatka		
	Requester	Date Received	Deadline
	Greg Pisanich	10/15/2001	01/15/01

Autonomous Systems DVD Product

Digitize and MPEG encode two video titles	Yarovskaya		
	Requester	Date Received	Deadline
	N. Muscettola	8/29/2001	11/01/01

Technical direction and support, testing, final revisions, and delivery	Stagner		
	Requester	Date Received	Deadline
	N. Muscettola	8/29/2001	11/01/01

Author interface and multiplex content for DVD product	Yarovskaya		
	Requester	Date Received	Deadline
	N. Muscettola	8/29/2001	11/01/01

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CAS Web Updates / Revisions

Web Updates and Revisions	Kosmatka		
	Requester	Date Received	Deadline
	Bill Clancey	10/1/2001	10/2/01

CD Transfer of Documents

Make CD of division content from Directorate CD	Kosmatka		
	Requester	Date Received	Deadline
	Dan Clancy	8/29/2001	10/31/01

Code I Brochure

Provide Code IC inputs for brochure	Duffy		
	Requester	Date Received	Deadline
	Maylene Duenas	3/1/2001	10/01/01

Code I Exhibit Booth

Provide Code IC inputs and consult on design and production	Duffy		
	Requester	Date Received	Deadline
	Maylene Duenas	2/1/2001	10/01/01

Code IC Trifold Brochure

Provide Code IC inputs	Duffy		
	Requester	Date Received	Deadline
	Maylene Duenas	3/1/2001	10/01/01

Digital Photography

Photograph team receiving award for aerosapient milestones.	Kosmatka		
	Requester	Date Received	Deadline
	Mike Lowry	10/2/2001	10/2/01

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Division Highlights

Uploaded latest Division highlights	Hamill		
	Requester	Date Received	Deadline

HCC Field Footage

Convert DV tape to VHS	Stagner		
	Requester	Date Received	Deadline

Roxanna	10/8/2001	10/09/01
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IT Forum Streaming Video

Digitize VHS master for streaming	Stagner		
	Requester	Date Received	Deadline

B Casadonte	10/10/2001	10/11/01
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Joystick/Keypad Video

Dub to SVHS			
	Requester	Date Received	Deadline

Guy Power	10/15/2001	10/20/01
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NEL Web Pages

Fix and update permissions in K Gundy s personal directory structure.	Kosmatka		
	Requester	Date Received	Deadline

Sonie Lau	10/1/2001	10/2/01
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Outreach Office Technical Maintenance

Set up workstation for Solange Hamill by moving computers/monitors and arranging desk space	Stagner		
	Requester	Date Received	Deadline

QSS Group Inc	10/11/2001	10/15/01
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Install Zip drive in Hamill s computer	Kosmatka		
	Requester Cynthia Stagner	Date Received 10/25/2001	Deadline 10/25/01
Finish removing Gio s equipment and shelving from his former office	Stagner		
	Requester	Date Received	Deadline
Get PC repaired and get back online	Kosmatka		
	Requester Bob Duffy	Date Received 10/10/2001	Deadline 10/15/01

Personal Webpage setup

Request Authorization for personal website. Advise on how to setup content. via EMAIL	Kosmatka		
	Requester Nkunj Oza	Date Received 10/1/2001	Deadline 10/31/01

Personal Webpage update

Update and advise on content relating to Irem s personal webpage.	Kosmatka		
	Requester Irem Tumer	Date Received 10/1/2001	Deadline 10/2/01

Postscript to PDF conversion

Take existing Postscript content and convert to PDF for online publication and distribution.	Kosmatka		
	Requester Robin Morris	Date Received 10/30/2001	Deadline 10/31/01

Robotics Assessment Study

Designed prototype interface for questionnaire	Hamill		
	Requester Liam Pedersen	Date Received 10/29/2001	Deadline 11/31/01

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Started content collection and began site planning	Hamill		
	Requester Liam Pedersen	Date Received 10/29/2001	Deadline 11/31/01

September 01 MPR

Compile MPR	Stagner		
	Requester Sonie Lau	Date Received 9/28/2001	Deadline 10/01/01

Video Lab Technical Maintenance

Remove bad old NTSC monitor from rack, move down DV deck for better reachability	Stagner		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01

Investigate sound problem with DVD Mac, send out for service	Stagner		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01

Set up my G4 as a digital video system while DVD G4 is out for repair	Stagner		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01

Research products and compile equipment needs purchase request	Stagner		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01

Install CD burning software and drivers for DVD Mac	Kosmatka		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01

Assist in research for equipment purchase request	Kosmatka		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01

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Introductory training for Adobe After Effects software upgrade	Stagner		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01
Assist C. Stagner with sound problem with DVD Mac.	Kosmatka		
	Requester Bob Duffy	Date Received 1/1/2001	Deadline 12/31/01

Video Streaming Web Page

Revise and edit directorate video archive	Kosmatka		
	Requester Brett Casadonte	Date Received 10/1/2001	Deadline 10/31/01

Web Task Mod

Link to People page - Redeveloped People Directory and revised link	Kosmatka		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Link to Publications page - Redeveloped IC Publications page, adding new functionality.	Kosmatka		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Met with H. Stewart for CAS	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Second meeting with H. Stewart for CAS content	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Met with A. Patterson-Hine to collect web content for RIVAS	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01

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Second meeting with A.Patterson-Hine and recieved update	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Updated RIVAS webpage content	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Updated IC home page	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Met with C. Leidich for AR webpage content	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Updated NEL sites	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Met with G. Graves for Code I web info	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Met with G. Graves for Code I web info	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Second meeting with C. Leidich of AR	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01
Met with M. Shafto and recieved content for CAS	Hamill		
	Requester Sonie Lau	Date Received 10/15/2001	Deadline 11/15/01

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Met with P. Oh of ASE	Hamill		
	Requester	Date Received	Deadline
	Sonie Lau	10/15/2001	11/15/01